ELIGIBILITY CRITERIA
Only publications that meet both the criteria for books and the criteria for creators will be accepted.

Payment of entry fee must be received to be eligible.

Decisions by the Awards Sub Committee on eligibility are final and no correspondence will be entered into.

1.1 Eligibility Criteria for Books
Books must be published between 1 January and 31 December of year of entry.

Books must be available in Australia for purchase by the general public.

Books must be written in the English language or bilingual texts where one language is English.

Books entered must meet at least one of the following five criteria to be eligible:

a. Not previously published;
b. New picture book version of previously published text;
c. Retelling of traditional materials;
d. Anthology or collection, of which the greater part of the work has not previously been published in a single volume;
e. Substantially revised edition. (Publishers to provide extent of revisions.)

1.2 Additional Criteria

a. These awards are only for books in the printed format, as distinct from digital and audiovisual formats.
b. Any entries with accompanying non-book materials will be judged solely on the merits of the book component.
c. Books written as part of a series or published in serial form will be judged as separate entities, which must be able to 'stand alone' as a complete work in their own right. Each must have an independent structure and not be reliant on other parts of the series.
d. Books that have not previously been published as separate entities and are entered as a boxed set with an ISBN for the set, will be judged as a whole and attract one entry fee.
e. Books in manuscript form are not eligible for these awards.
1.3 Eligibility Criteria for Creators
The term ‘creator’ includes authors, retellers, editors of anthologies, and illustrators whose illustrations in any media form a substantial part of the book. If there are two or more major creators, publishers must provide information on the eligibility of each one.

A creator must meet the requirements for eligibility on 31 December of the year of publication. A creator must be:
   a. An Australian citizen no matter where resident OR
   b. A person resident in Australia for at least two years prior to 31 December in the year of publication OR
   c. A person who holds permanent residency status for Australia.

(If a creator is not an Australian citizen, eligibility will cease at the time when s/he ceases to be resident in Australia.)

If the Illustrator/author are not adding significantly to the book then they are not eligible to receive recognition in the Award and the eligibility criteria for that person does not have to be met.

If a creator dies in the year of publication the creator’s entry is eligible for the Award.

If there is more than one creator, only creators who meet the criteria will be eligible to receive an Award. This does not preclude the other creator/s receiving the Award.

1.4 Acceptance of Entry
Entry to the Book of the Year comprises three components: the entry form, payment and copies of the books. Books will not be eligible for entry without a completed entry form and payment of entry fee.

The entry fee is to be ratified for the following year at the Annual General Meeting of the CBCA. The basis of the fee is to cover the administration costs of the Awards.

Eligibility of the book and creator/s will be confirmed by Awards Sub Committee. Entries deemed ineligible for the Awards, will not be returned nor the fee refunded.

Entries to the Awards are open between 1 March and 30 November for books published from 1 January to 31 December.

All entries will be acknowledged and receipted.

While all reasonable care will be taken, no responsibility will be accepted for loss or damage, to submitted entries that are not received by the due date.
Copies of Books entered
The books will be distributed to the appropriate category judges and Awards Sub Committee. Judges are entitled to keep their copies to be used for Judges’ presentations and other purposes. The Administrator is to send the Awards Sub Committee copies of the Short List to National Office for storage and remaining copies be given to designated recipients. Submitted copies of books whether deemed eligible or not shall become the property of the CBCA and shall not be returned to the entrant.

Entry Form
The information contained in the entry form will be entered and maintained on a secure database. For further information regarding keeping of personal information please refer to the CBCA Privacy Policy.